VEERANARI CHAKALI ILAMMA WOMEN'S UNIVERSITY
HYDERABAD

No: 936/RO/VCIWU/2026 **Date: 30th October 2026**

NOTICEINVITING SEALED TENDERS FOR THE SUPPLY OF GROCERIES/RATION, VEGETABLES, MILK AND MILK PRODUCTS, CHICKEN & EGGS AND FIREWOOD AT UG & PG HOSTELS & MESSES

Sealed tenders are invited from theContractors for the **Supply of Groceries /Ration, Vegetables, Milk and Milk Products, Chicken & Eggs and Firewood** at the Office of the Director Hostels, VCIWU, Hyderabad for a period of **one year**. The detailed document can be downloaded from website **www.vciwu.ac.in** from **30-10-2026 to 07-11-2026.** Sealed tenders should reach the Office of The Assistant Registrar, VCIWU, Hyderabad on or before **07.11.2026 by 5.00 P.M.**

REGISTRAR

REGISTRAR
Veeranari Chakali Ilamma Women's University
Koti, Hyderabad-500 001, T.G.

Terms and Conditions:

1. Sealed quotations are invited from the suppliers for the supply of a) Groceries / Ration, b) vegetables, c) Milk and Milk products d) Chicken and eggs e) Firewood at UG and PG Hostels & Messes, VCIWU for a periodof Three Months.
2. Complete sealed quotations from Suppliers for the supply of a) Groceries /Ration, b) vegetables, c) Milk and Milk products d) Chicken and eggs e) Firewood shall be addressing to The Registrar, VCIWU, Hyderabad and submitted at The Assistant Registrar, VCIWU on or before **07.11.2026 by 5.00 P.M.**
3. Sealed tenders received after the due date and time will be rejected.
   For further details, please visit the official website at ***www.vciwu.ac.in***
4. The supplying firm should have a minimum of three years of experience in the similar field.
5. The Contractor has to enter into an agreement with VCIWU immediately on Non-judicial paper worth Rs. 100/- Rupees Hundred only). The Contractor cannot sub contract the work. VCIWU shall pay the amount of monthly bill after due check of all documents by way of crossed Cheque/Electronic transfer in favour of the Contractor.
6. Thefollowinginformationhastobefurnishedbythetendererwithevidence (Documentaryproof to be enclosed)
   - Name oftheFirmwithCompletepostalAddress.
   - Name of the Proprietor
   - RegistrationCertificate with labor department from Govt. of Telangana
   - TS GST/CST RegistrationNo.
   - PANcard
   - TANnumber
   - Service tax Certificate
   - Detailedprofileofthefirm
   - Previous workperformance Certificatefor thelast3 years.
   - ITreturnsforthelast3years.
   - Auditreportofthelastyear.
   - Turn over certificate of Rs. 1 crore for the last 3 years
   - Registration with Employees Provident Fund
   - Registration with ESI

7. The term of the Contract will be for a period of one year .Initially the contract will be awarded for a period of 3 months and will be renewed every quarterly based on satisfactory performance.
8. The Contractor has to appoint One Manager/Supervisor to maintain / rotate the employees in three (3) sessions.He has to submit the daily attendance of the workers with the signature of the concernedWarden to the Director Hostels Office, failing which the salary bills for that particular day/month willnot be admitted.
9. The supplying firm should have a minimum of 3 years of experiencein the similar field.
10. The workers should work under surveillance cameras and Biometric system for attendance will beadhered to.
11. The mode of payment of wages to the outsourced workers will be decided by the University at alater stage.
12. Any offercontaining incorrect statementand incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
13. VCIWU reserves the right to accept /reject any offer in full or in part or accept any offerother than the lowest without assigningany reasons thereof.
14. All disputes or difference whatsoever arising between the parties relating to the contract shall besettled by the arbitration in accordance with the rules of arbitration of Indian Council of Arbitrationand the Award made in pursuance thereof shall be binding on the parties. The venue of arbitration shall be Hyderabad, and the appointment of the arbitrator on behalf of the University will be madeby the Vice-Chancellor, VCIWU, Hyderabad –500001.
15. Telex/Tele-fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers online e tender only
16. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
17. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.

18. VCIWU reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
19. The Vendor supply shop should be located within 20 km radius from the University Hostels. Before quoting the rate, the bidders are advised to do the physical survey of the site at UG Hostel at VCIWU campus and PG Hostel at Osmania University campus.
20. The Successful vendor should execute agreement bond of Rs.100/- alongwith caution deposit as follows:

Sl. No.	Details	Caution Amount (refundable) In Rupees
1	Ration / Groceries	1,20,000
2	Vegetables	1,00,000
3	Milk and Milk products	10,000
4	Chicken and Eggs	10,000
5	Firewood	10,000

The caution deposit is refundable after the completion of the Agreement period.

21. The tender will be awarded even if a single bidder is qualified as per the tender norms.
22. The University reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof. The Next lowest quoted L-2 vendor will be considered to award the tender.
23. The Bidder shall not have been blacklisted by the Departments /Ministries of the Govt. of India/ State Govt./ PSUs/ reputed educational institutions and the firm should submit the undertaking in this regard.
24. When deemed necessary, University may seek clarification on any aspect from the Bidders. However, that would not entitle the Bidder to change or cause any change in the price quoted. University may, if so required, ask the Bidder to provide samples of the Kirana & Grocery items. All expenses for this purpose inclusive of transportation will be borne by the Bidder.

25. Tender containing any condition leading to unknown/ indefinite liability is liable to be summarily rejected.
26. Vender Supply defective items in multiple time, poor quality the vendor has to forfeit his caution deposit executed during his agreement.
27. Payment will be made within 20 days from the date of Submitting the bills
28. The Selected firm/vendor must be supply for (3) months with satisfactory. It can be extended for another (3) months from the date of issue of Letter with existing rates and conditions upto a maximum of one year.

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For the supply of a) Groceries / Ration, b) vegetables, c) Milk and Milk products d) Chicken and eggs e) Firewood at UG & PG Hostels & Messes, VCIWU, Hyderabad –500001

Following details to be submitted:

1.	NameofSupplyingCompanywithRegistrationNo.&Dateissuedbyappropriateauthorities(Pleaseenclosecopy ofcertificateof registration)	
2.	Doyoupossesstradelicense / labourlicenceissuedbyCompetentauthorities?If so,please enclosea copy.	
3.	Name of Proprietor/ Director	
4.	Aadhar Number of Proprietor / Director (enclose photocopy)	
5.	Furnishfollowing particulars of the Registered Office a. CompletePostal Address with address proof	
	b.TelephoneNo.	
	c. Fax.No.	
	d.E-MailAddress	
6.	PANNo. (Attach AttestedCopy)	
7.	TINNo. (AttachAttested Copy)	
8.	Last Three years Income Tax payment details and ITRs	
9.	TSGST/CST/CGST Registration Certificate Number (enclose photocopy)	
0.	Recent Work Orders of similar items in Government institution, University, Public Section, Govt. Department etc. (submit photocopy of the work order)	

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ANNEXURE-IA

DESCRIPTION OF ITEMS UNDER GROCERIES/RATION

Sl.No.	Description of items	Brand	Quantity	Rate
1	Rice			
2	Tur Dal			
3	Chana Dal			
4	Moong Dal			
5	Urad Dal			
6	Oil			
7	Tamarind			
8	Mota Salt			
9	Crystal Salt			
10	Red Chilli Powder			
11	Turmeric			
12	Wheat Atta			
13	Maida			
14	Besan			
15	Palli (Groundnut)			
16	Til (Nuvvulu)			
17	Dhaniya (seeds)			
18	Coconut dry			
19	Wheat rava			
20	Idlirava			
21	Bombay rava (Suji)			
22	Semiya			

23	Coriander powder			
24	Ghee			
25	Dry chillies			
26	Kaju			
27	Kismis			
28	Clove (lavanga)			
29	Elaichi			
30	Cinnamon (patta/dalchinichekka)			
31	Biryani flower			
32	Biryani leaf			
33	Shahjeera			
34	Jeera			
35	Avalu			
36	Putnalu			
37	Menthulu			
38	Tea powder			
39	Custard powder			
40	Sugar			
41	Mealmakerkheema			
42	Green batani			
43	Kabuli chana			
44	Surf powder			
45	Rin			
46	Dish wash bar			
47	Steel scrubber			
48	Scrubber			

49	Coconut broom			
50	Bombay broom			
51	Mopping stick			
52	Dusting pan			
53	Dusting stick			
54	Hand towels			
55	Hand wash			
56	Jaggery			
57	Cow Ghee			

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ANNEXURE-IB

DESCRIPTION OF ITEMS UNDER MILK AND MILK PRODUCTS

Sl.No.	Description of items	Brand	Quantity	Rate
1	Milk			
2	Paneer			
3	Bread (for making double ka meetha sweet)			
4	Curd			

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ANNEXURE-IC

DESCRIPTION OF ITEMS UNDER CHICKEN

Sl.No.	Description of items	Brand	Quantity	Rate
1	Chicken	Sneha		
2	Eggs	---		

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ANNEXURE-ID

DESCRIPTION OF ITEMS UNDER FIREWOOD

Sl.No.	Description of items	Quantity	Rate
1	Firewood		

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